

On Nov 18, 2016, at 11:38 AM, Loisel, Emma (web address) wrote:

Pertaining to conversations about having tires that I order for the Hammond Barracks delivered directly to Fowler's Automotive I spoke with Thomas Carter at Purchasing. He advised as per policy tires and any other supplies ordered by the state (myself) shipped directly to Fowler's Automotive or any other company, a state employee is required to be at the location where the items are shipped, count the items, verify the shipment is correct and sign for the shipment. I am in agreement with having tires ordered for the Hammond Barracks shipped directly to Fowler's Automotive only if a person assigned to the Hammond Barracks is physically present at Fowler's Automotive and follows through with this policy.

From: Campbell, Tyler
Sent: Friday, November 18, 2016, 11:50:19 AM
To: Loisel, Emma
CC: Martin, Gregory; Weiss, Nancy
Subject: Re: Tire orders and shipment

Emma,

Due to the storage situation at the barracks, Sergeant Martin and I have made a decision to have those tires shipped directly to Fowler's Automotive. There is no need to contact anyone else about this decision, the decision has been made by me, order the tires, have them shipped to Fowler's, and Sergeant Martin and I will take care of the delivery process. Nancy, Sean Fowler's and I have a process in place to monitor these tires. Emma, feel free to retain this email for your records. If you have any questions see me or Sergeant Martin.

From: Loisel, Emma
Sent: Friday, November 18, 2016, 12:29:19 PM
To: Cambell, Tyler; Martin, Gregory
CC: Martin, Gregor; Weiss, Nancy
Subject: Re: Tire orders and shipment

Lt. Cambell,

I am just following policy, as I am the one responsible to fiscal/purchasing for each order for the Hammond Barracks.

From: Loisel, Emma
Sent: Friday, November 18, 2016, 12:29:19 PM
To: Cambell, Tyler; Martin, Gregory
CC: Martin, Gregor; Weiss, Nancy
Subject: Re: Tire orders and shipment

Lt. Cambell,

Part of my job is communicating with purchasing/fiscal with questions and/or discrepancies with orders, shipments, etc. I contacted purchasing due to the issue that Fowler's Automotive was not on the list of locations for shipment. I was also not sure of the policy of sending supplies directly to a company without a state worker to verify the shipment. I do not feel comfortable being ordered not to ask questions from other state workers I have always contacted when I feel it is warranted to do my job to the best of my abilities and especially regarding policy.